



CUREE Membership Application Information

This pamphlet describes the criteria and procedures for admission to membership in CUREE. All applications are reviewed by the Board of Directors, who have the sole discretion of approval. The full text of the Bylaws is posted on CUREE's website or will be mailed on request.

Send all applications, or any questions, to the attention of the Executive Director at the address below.

CUREE

**Consortium of Universities for
Research in Earthquake Engineering**
1301 S. 46th Street - Bldg. 420
Richmond, CA 94804-4600
tel: 510-231-9557 fax: 510-231-5664
email: curee@curee.org web: www.curee.org

Application for CUREE Membership as an Admitted University

This type of application is for a university to become a member as an "Admitted University" as defined in the Bylaws. The Bylaws state that this category of membership is intended for "research universities in the United States of America which have demonstrated interest and a strong research and education program in Earthquake Engineering,...". The Board has indicated that this category is typically appropriate for universities that have several faculty members who will qualify as Individual Faculty members. (See page 2 for the description of the Individual Faculty membership at a University Member). The Board defines "research university" as a university with a Ph.D. program in earthquake-related fields.

Applications for Individual Faculty members at the university applying for membership should be submitted at the same time as the University Member application. (Subsequent to the admission of a university, additional applications for Individual Faculty memberships may be made at any time.) However, the initial University Member application should include a list of potential applicants whom are interested and qualified in Individual Faculty membership.

Each University Member has a Representative designated by the dean of the school of engineering, or the person occupying the most similar position. The application should include a cover letter or letters signed by these two individuals, along with a description of the earthquake engineering educational and research accomplishments and capabilities of the university.

Sixteen University Members shall hold a seat on the Board of Directors as determined by election of the individual members from the pool of candidates constituted by all of the Representatives of the University Members, with no university holding more than one seat.

As of January 1, 2003, annual dues for University Members are based on the number of members who are currently listed with the University member: up to 5 members, dues are \$1,000; for 6 to 8 members, dues are \$1,000 plus \$150 per person. An annual dues cap is set at \$1,500 (fees do not increase for 9 or more individual members.) The annual dues for applicant Universities are reduced on a pro-rata, calendar year basis in the first year of membership according to the month of admission. Dues are invoiced after admission. There is a one-time \$1,500 admission fee. A check for the admission fee made out to CUREE must accompany the University Member application. If an application is not accepted, this admission fee is fully refunded.

Application checklist: (1) cover letter(s) by Dean and Representative; (2) description of university accomplishments and capabilities; (3) check to CUREE (or Consortium of Universities for Research in Earthquake Engineering) for \$1,500.

Application for CUREE Membership as an Individual Faculty at an Admitted University (or at a university that is concurrently applying to be a member)

This application is made for faculty members at a university that has already been admitted as a University Member (an “Admitted University” as defined in the Bylaws) or at a university that is applying at the same time to be a University Member. For concurrent applications, the individual faculty applications and university application should be submitted as one package. The Bylaws define “faculty” as a person who is authorized by his or her university to submit proposals as a Principal Investigator, and the other criteria are “demonstrated strong interest, capability, and participation in Earthquake Engineering.” In general, the Board of Directors intends the category of Individual Faculty at an Admitted University to be appropriate for faculty who have engaged in teaching and/or research with published results in the earthquake subject area in the civil engineering field. Faculty in other departments who have engineering-related experience in the earthquake field may also meet the criteria for Individual Faculty at an Admitted University. At present, the Board’s policy is not to levy any dues for this category of individual membership.

An application contains: (1) a signed cover letter and (2) a two-page curriculum vitae. The cover letter states that it is an application for membership to CUREE in the category of Individual Faculty at an Admitted University and includes the following information:

- name
- title
- department
- university
- mailing address
- telephone, fax, e-mail

If an individual’s significant accomplishments and interests are not fully reflected on the c.v., the letter may include additional brief description.

CUREE

Application checklist: (1) cover letter; (2) two page c.v.; (3) if the university is applying as a new Admitted University Member, as described on page 1, an individual application should be submitted with the applications of other Individual Faculty and of the university as one combined application package.

Application for CUREE Membership as an Individual Faculty at an Unadmitted University (not a CUREE Member)

This application is for faculty members at universities that have not been admitted as University Members and that are not concurrently applying to be University Members. This category of membership has been added in the Bylaws (and named therein as “Faculty of Unadmitted Universities”) to encourage participation in CUREE by as few as a single professor at a given university. Only an individual’s qualifications and interest are considered, there is no requirement for a particular depth or extent of an overall earthquake engineering program at that university, and there is no payment of dues or commitment by the university. This category of membership is not limited to faculty in the USA, and international membership is encouraged.

The Bylaws define “faculty” as a person who is authorized by his or her university to submit proposals as a Principal Investigator, and the other criteria are “demonstrated strong interest, capability, and participation in Earthquake Engineering.” In general, the Board of Directors intends the category of Individual Faculty at Unadmitted Universities to be appropriate for faculty who have engaged in earthquake engineering teaching and/or research with published results in the civil engineering field. Faculty in other departments who have engineering-related experience in the earthquake field may also meet the criteria for Individual Faculty at Unadmitted Universities. At present, annual dues for this category of individual membership is \$150.

An application contains: (1) a signed cover letter and (2) a two-page curriculum vitae. The cover letter states that it is an application for membership to CUREE in the category of Individual Faculty at Unadmitted Universities and includes the following information:

- name
- title
- department
- university
- mailing address
- telephone, fax, e-mail

If an individual’s significant accomplishments and interests are not fully reflected on the c.v., the letter may include additional brief description.

Application checklist: (1) cover letter; (2) attached c.v.; (3) check for \$150 made out to CUREE or Consortium of Universities for Research in Earthquake Engineering for dues; this check is refunded pro-rata on a calendar year basis depending on the month of admission and fully refunded if an application is not accepted.